



P.O. Box 568, Beaverton, OR 97075

ORRC Board of Directors Meeting

Tuesday, April 8, 2025, 7:00 pm, Via Zoom ([Zoom Link](#))

YouTube Recording: https://youtu.be/HtaAx_TVfgk

Attendance:

- Board Roster: Tracy Reisinger (President), Mark Barrett (VP Race Operations), Deb Brown (Secretary), Debbie Hall (Treasurer), Susan Cooper, Carrie Fleisher (Membership Coordinator, Volunteer Coordinator), Adnan Muranovic, Joel Phillips (RD), Valerie Pratt (RD), Julia Reisinger (1200 Club), Mark Takizawa (RD).
- Board Members Not present: Carrie, Adnan (joined at 7:10 pm after Minutes and Treasurer's report), Joel Phillips.
- ORRC Members & Chairs (non-voting): Charissa Yang (Communications), Joe Dudman

7:00 pm Call to order by Tracy Reisinger, President.

Minutes of March 2025 Meeting - vote/approve

Corrections: None

Motion to approve: Julia R. , Second Debbie Hall. Vote: Motion passes.

Treasurer's Report (Debbie Hall)

- Balance sheet - We have reserves for two years despite stock market lowering.
 - Checking \$95,709.75
 - Savings \$100,507.15
 - Investments \$139,521.39
 - Total Cash & Investments \$335,738.29 as of 3/31/25.
- YTD financials: See Screenshots in Attachment section.

Discussion Topics

1. Move some money from regular savings into a high-yield savings account (Adnan): Could yield well over \$3k per month. Tracy notes that in the past, the bank did not allow businesses to have high-yield accounts. CD's would be another option, perhaps staggering the maturity date every 3 months. Current Savings is at 0.1% rate.
2. How to distribute Foot traffic gift cards (20) specifically for Westside events: Tracy suggests Pumpkin Ridge and Vernonia get 5 each; Autumn Leaves (4); Solstice Run (2);

and Hagg Road (2). Mark T suggests a prize for early packet pickup, but Mark B. prefers raffles at Vernonia.

3. Communications/First Aid workshop update - May 31st seems like the best date. Bethany Annex is not available until 10:30 am, which might not leave enough time for First Aid in the afternoon. Alan Cabelly needs 3 hours for the Leadership & Communications workshop. Mark B is amenable to doing the events on different days.
4. Flagger training workshop update - only one response to Tracy's request in newsletter, Deb B. and Charissa Y are also interested. Due to not enough interest, D&H Flaggering would be a more reliable option.
5. Sneakers for Good (<https://sneakers4good.com/>)- program for reusing shoes, we can have funds sent to the club (simpler), or donate to other nonprofits, even changing which designee gets funds per race (much more work). RDs can coordinate with Deb Brown, who will provide the signs and collection bins, and pick up the shoes afterwards. Deb B. will send info to RDs. Funds will be sent to ORRC to support programs like Community Outreach.
6. Tax Compliance/IRS Debt (what to do) - 2018 Taxes, the interim treasurer marked the club as a political organization. Dave Cook was certain he filed an amended / corrected return. We got a notice from IRS that we owed \$10k with interest now \$11,159. Tracy thinks we only have 3 years to file an amendment; is concerned we won't get a response from IRS in time, and wonders if we should pay the bill. Valerie suggests calling IRS. Mark T's wife Shannon might help. Debbie Hall will try calling. Tracy wants to authorize the Treasurer to pay the bill if needed.
7. Tax Form 990 correction as per email from Charissa (needs current board roster and some other corrections per our governance structure and changes): Treasurer is working on this. The form needs to be submitted via a service.
8. Website Maintenance/Webmaster position & responsibilities - Tracy contacted Nyssa who used to help maintain the website because this was a point of confusion, needing clarification. Nyssa has not been contracted to work on website since the board changeover. Much can be done internally without hiring someone: backups per Flywheel; need to set up a process for regular updates. Charissa has volunteered to help with this and she checked in with Dave Barnes, who also assists with web content, who is in agreement.
9. Member Giveaway (hat): several people ask if we have them or would we be giving away new ones. The races could give away a hat instead of generic ORRC socks? Mark Barrett is giving away an ORRC bucket hat for Hagg Road. Charissa and Susan (in chat) also like ORRC shirt idea. Valerie can stop by Leslie Jordan for samples. Valerie likes a hat for just members rather than a giveaway. Charissa likes T-shirts, Red Lizards lets people pick theirs up at Foot Traffic. After discussion, pros and cons of a member giveaway (mailing costs, how to set up ordering and get sizes for shirts) vs. other giveaway.
10. Reminder from Volunteer coordinator to follow up after races with their roster of volunteers.

Events Recap:

- Shamrock Expo - March - lots of swag given away.
- **Champoeg** (10K, 20K, 30K) - Sat, Mar 22, 2025 - RDs Valerie Pratt, Mark Takizawa.
Pouring rain during setup, race day was great. Set up a shuttle for Oak Grove overflow parking since fields were wet. Three course marshals were added by Oak Grove area for traffic. People liked the cheese on their soup leftover from Hagg Mud.

Upcoming 2025 Events Update:

- **Vernonia** Marathon, Half & Marathon Relay - Sun Apr 13, 2025 - RD Mark Barrett. On schedule, forecast beautiful, needs more volunteers.
- 67th RRCA National Convention, Minneapolis, MN, Thu April 24 - Sun April 27, 2025, six people from ORRC registered (Mark B, Mark T, Carrie F, Deb B, Charissa Y, Joe D.), car rented, rooms and tickets purchased. Should be a really fun time.
- **Hagg Lake Road** 5K, 10K, 10.5mi - Sat May 10, 2025 - RD Mark Barrett. Permits on schedule.

Later 2025 Events to discuss at future meetings:

- **Dave's Solstice Run** at Blue Lake, 5K - Sat, June 22, 2025 - RD Randy Fujioka
- **Dual Duel**, 10-mile relay - Tue Jul 22, 2025 - RD TBD (Note: 2025 plan is to only have relay, no more Mile or solo 10K)
- **Pumpkin Ridge Run**, 5K, 10K and Half-Marathon - Sat, Aug 2, 2025 - RDs Hal Brockman, Eric Lilijenberg, Carrie Fleisher.
- **Best Dam Run** - Sat, Oct 11, 2025 - RDs Tyra Baird, Melanie Woods.
- **Autumn Leaves**, 30K, 50K, 50-Mile - Sat, Oct 25, 2025 - Deb Brown, Joel Phillips, Noel Tavan
- **Turkey Trot**, 5K Fun Run - Thu, Nov 27, 2025 - RDs Mark Barrett, Hal Brockman

Future Meetings & Topics:

- (2nd Tuesday) 7:00 pm via Zoom. Tuesday, May 13, 2025.
- Then June 10; July 8; Aug 12; Sept 9; Oct 14; Nov 11 (Veterans Day), 2025.

Adjourn at 8:07 pm.

Submitted by: Deb Brown, Secretary

Approved: May 13, 2025.

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ATTACHMENTS/ADDENDA:

2025 ORRC Races (all income/expense for the 2025 races):

ORRC Budget 2025 Approved - x Reminder: Invoice 25000Final fr... +

docs.google.com/spreadsheets/d/1KCSrClB1xRBHCqJQjV9XqHQA0whvGeXfq7ZwDXG8c0/edit?gid=730584215&gid=730584215

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	A	B	C	D	E	F	G	H	I	J	K	L	M
1	ORRC Budget 2024 Actuals					ORRC Budget 2025 Approved				Actuals			
2													
3	Item	Income	Expenses		Item	Income	Expenses	Total		YTD \$	YTD %		
4	Donations	\$0	\$0		Donations	\$2,000	\$0	\$2,000			0%		
5	Interest/Investment Income	\$9,063	\$0		Interest/Investment Income	\$7,930	\$0	\$7,930		\$1,909	24%		
6	Member Dues	\$18,128	\$0		Member Dues	\$15,000	\$0	\$15,000		\$7,739	52%		
7	Equipment Rental to Others	\$150	\$0		Equipment Rental to Others	\$300	\$0	\$300			0%		
8		\$27,341	\$0			\$25,230	\$0	\$25,230					
9	Races				Races					Race Income	Race Expense	Race Net	
10	Ralph's Run	\$12,231	\$12,734		Ralph's Run	\$13,500	\$12,195	\$1,305		\$13,422	\$13,312	\$110	
11	Hagg Mud	\$24,329	\$26,843		Hagg Mud	\$28,000	\$27,755	\$245		\$27,263	\$18,689	\$8,574	
12	Champoeg	\$12,451	\$13,688		Champoeg	\$13,700	\$9,735	\$3,965		\$10,476	\$2,496	\$7,980	
13	Vernonia Half & Marathon	\$42,866	\$40,429		Vernonia Half & Marathon	\$43,000	\$37,779	\$5,221		\$34,275	\$11,150	\$23,125	
14	Hagg Lake Road Run	\$11,410	\$8,653		Hagg Lake Road Run	\$14,000	\$12,956	\$1,044			\$500	-\$500	
15	Dave's Solstice Run	\$2,070	\$3,958		Dave's Solstice Run	\$5,950	\$5,425	\$525				\$0	
16	Dual Duel	\$2,862	\$1,874		Dual Duel	\$1,750	\$1,540	\$210				\$0	
17	Pumpkin Ridge Run	\$14,558	\$12,961		Pumpkin Ridge Run	\$15,200	\$13,150	\$2,050			\$2,856	-\$2,856	
18	Best Dam Run	\$12,150	\$13,026		Best Dam Run	\$13,100	\$13,025	\$75				\$0	
19	Autumn Leaves				Autumn Leaves	\$12,100	\$12,070	\$30					
20	Turkey Trot	\$86,386	\$79,953		Turkey Trot	\$94,600	\$69,750	\$24,850				\$0	

+ 2025 Approved 2024 vs 2025 Cash Balances 2025 Draft

Other Event Expenses, and General Club Expenses:

ORRC Budget 2025 Approved - X Reminder: Invoice 25800Final fr X +

docs.google.com/spreadsheets/d/1KCsRcIB1xRBHCojQV9XqHQIA0whvGeXfQ7ZwDXG8cD/edit?gid=730584215#gid=730584215

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	A	B	C	D	E	F	G	H	I	J	K
1	ORRC Budget 2024 Actuals					ORRC Budget 2025 Approved				Actuals	
2											
3	Item	Income	Expenses		Item	Income	Expenses	Total		YTD \$	YTD %
23	1200 Club	\$0	\$2,843		1200 Club	\$0	\$2,800	-\$2,800		\$295	11%
24	Award Banquet	\$0	\$113		Award Banquet	\$0	\$3,000	-\$3,000		\$1,780	59%
25	Community Outreach	\$0	\$5,958		Community Outreach	\$0	\$10,000	-\$10,000		\$8,000	80%
26	Expo - Shamrock Run	\$0	\$5,654		Marketing - Expos-Shamrock Run & Portland Marathon Booth & Member Giveaways	\$0	\$5,500	-\$5,500		\$1,139	21%
27	Magnet Calendars & Member Giveaway	\$0	\$2,492		Magnet Calendars	\$0	\$1,000	-\$1,000			0%
28	Member Picnic	\$0	\$788		Member Picnic	\$0	\$800	-\$800			0%
29	President's Challenges	\$0			Member Challenges	\$0	\$500	-\$500			0%
30	RD Workshops (2)	\$0			RD Workshops (1)	\$0	\$100	-\$100			0%
31	Food - Social Runs	\$0	\$4,936		Food - Social Runs	\$0	\$3,600	-\$3,600		\$840	23%
32	Other Events/Member/Community Income & Expenses				Total Member/Community/Other Events Income & Expenses	\$0	\$27,300	-\$27,300		\$11,759	
33	General Club Expenses				General Club Expenses						
34	Advertising	\$0			Advertising	\$0	\$0	\$0			0%
35	Bank Fees	\$0	\$44		Bank Fees	\$0	\$100	-\$100			0%

+ ≡ 2025 Approved 2024 vs 2025 Cash Balances 2025 Draft -

ORRC Budget 2025 Approved - x Reminder: Invoice 25800Final fr... x +

docs.google.com/spreadsheets/d/1KCsRcdB1xRBHCojQV9XqHQIA0whvGeXfQ7ZwDXG8c0/edit?gid=730584215#gid=730584215

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	A	B	C	D	E	F	G	H	I	J	K	L
	ORRC Budget 2024 Actuals				ORRC Budget 2025 Approved			Actuals				
	Item	Income	Expenses	Item	Income	Expenses	Total			YTD \$	YTD %	
39	IT Services	\$0	\$3,225	IT Services (Constant Contact, Wordpress, Smugmug, GoDaddy)	\$0	\$3,300	-\$3,300			\$1,128	34%	
40	Medals - Awards	\$0	\$1,171	Medals - Awards	\$0	\$600	-\$600			\$1,186	198%	
41	Office Supplies	\$0	\$77	Office Supplies	\$0	\$100	-\$100			\$137	137%	
42	Printing	\$0		Printing	\$0	\$1,000	-\$1,000			\$12	1%	
43	Postage & Mailing	\$0	\$684	Postage & Mailing	\$0	\$200	-\$200				0%	
44	Professional Fees	\$0	\$6,466	Professional Fees	\$0	\$1,200	-\$1,200			\$783	65%	
45	Rent-Storage	\$0	\$16,200	Rent-Storage	\$0	\$12,500	-\$12,500			\$3,901	31%	
46	Repairs & Maintenance	\$0	\$223	Repairs & Maintenance	\$0	\$300	-\$300			\$10	3%	
47	RRCA	\$0	\$6,593	Travel, Lodging, Parking	\$0	\$500	-\$500				0%	
48	Supplies	\$0	\$5,621	Meals and Entertainment	\$0	\$500	-\$500				0%	
49	Meals and Entertainment	\$0	\$575	Taxes	\$0	\$300	-\$300				0%	
50	Taxes	\$0	\$235	RRCA Convention	\$0	\$10,000	-\$10,000			\$4,898	49%	
51				Permits	\$0	\$200	-\$200				0%	
52	Total General Club Expense	\$0	\$73,093	Total General Club Expenses	\$0	\$37,450	-\$37,450			\$12,750	34%	
53	Other Income/Expense	\$0	\$0	Total Member and General Inc/Exp	\$0	\$64,750	-\$64,750			\$11,759		
54	Total Income/Expenses	\$248,654	\$287,213	Total Income/Expenses	\$280,130	\$280,130	\$0			\$24,509		

+ ☰ 2025 Approved ▾ 2024 vs 2025 ▾ Cash Balances ▾ 2025 Draft ▾