



P.O. Box 568, Beaverton, OR 97075

## **ORRC Board of Directors Meeting**

**Tuesday, February 11, 2025, 7:00 pm, Via Zoom**

**YouTube Recording: <https://youtu.be/VZtWx8eoXy0>**

### **Attendance:**

- Board Roster: Tracy Reisinger (President), Mark Barrett (VP Race Operations), Deb Brown (Secretary), Debbie Hall (Treasurer), Susan Cooper, Carrie Fleisher (Membership Coordinator, Volunteer Coordinator), Adnan Muranovic, Joel Phillips (RD), Valerie Pratt (RD), Julia Reisinger (1200 Club), Mark Takizawa (RD).
- Board Members Not present: Adnan, Valerie,
- ORRC Members: Charissa Yang (Communications), Joe Dudman.

**7:04 pm Call to order** by Tracy Reisinger, President.

### **Minutes of January 14, 2025 Meeting - vote/approve**

Corrections: minor ones accepted

Motion to approve: Julia R.; Second: Carrie F. Vote: Motion passes unanimously.

### **Treasurer's Report** (Debbie Hall)

- Balance sheet as of 1/31/25:
  - **OnPoint Checking \$233,622.36**
  - **OnPoint Savings \$500.49**
  - **Raymond James Investments \$145, 637.70**
  - **Total Cash and Investments: \$379,760.55**
- YTD financials: discussed and compared to budgeted 2025, and actual in 2024. Debbie Hall has been working on a way of reporting that sorts out race income/expenses which occur in other fiscal years. See images in addendum.

### **Other Reports:**

- Membership - Carrie Fleisher has taken this over, she is getting access to email.

### **Recap of Events:**

- Awards Banquet - Sat, Jan 25, 2025 - Tracy & Julia Reisinger. It was enjoyed, some improvement needed for sound system.

## Discussion Topics

- 1. Venmo Account for ORRC?** - Charissa has experience with this, they did not use Venmo for business. Requires a level of trust to accept and forward funds, just as it does with cash. With turnover there could be a risk for missed payments or losing track of payments / fraud (payments not being forwarded). Associated email address. May capture younger audience, even if this requires getting a cell phone. Day-of race registration and purchases (T-shirts) can be done on computer/RunSignUp as provided by Jeff Huber, but will require a credit card. May help collect funds for T-shirts. Concern for whether the tech will change, and whether the cost of implementation vs. the funds lost. Would require a phone to confirm payments. Susan, Carrie in favor. Debbie Hall and Tracy have concerns. Could consider collecting via RD's personal Venmo and then forwarding it to club via check, which would be very similar to RDs collecting cash. Venmo is slightly more trackable due to the note section.
- 2. Vests for RDs** - people like the idea of having multiple vests that RDs can share. Orange, ORRC logo, Race Director. Look at price options. Get 2 of each size. Will help to have distinctive clothing.
- 3. Vests for Others?** - online discussion had consensus that board members don't feel need for vests.
- 4. Swag for Volunteers?** (or just keep the volunteer challenge?) - Tracy advises swag being offered to volunteers if the runners get it.

## Upcoming 2025 Events:

- **Hagg Mud** (25K, 50K) - Sat, Feb 15, 2025 - RDs Mark Friess, Deb Brown - coming up soon, 50 in 50K, 150 in 25K. Lots of help from Hal, Jeff W., Mark Barrett, etc. Almost 20K in income, which is below budget. Trying to save as much as possible on expenses.
- Race Director Workshop - Sat, Mar 1, 2025 - Tracy & Julia Reisinger.
- Shamrock Expo - March (sign up for shifts and swag and food to give out) - need more volunteer signups! Pens, chapstick, food, etc.
- **Champoeg** (10K, 20K, 30K) - Sat, Mar 22, 2025 - RDs Valerie Pratt, Mark Takizawa. Numbers are down, Mark T wonders about offering a small discount for expo.

## Other Topics:

- Mark asks about tracking race participation - per Tracy, Jeff Huber has set this up already.
- Charissa demos Strava - there is an ORRC club, and we can add upcoming events. She just added Hagg Mud. They each need to have a route attached.

## Later 2025 Events to discuss at future meetings:

- **Vernonia** Marathon, Half & Marathon Relay - Sun Apr 13, 2025 - RD Mark Barrett.
- 67th RRCA National Convention, Minneapolis, MN, Thu April 24 - Sun April 27, 2025.
- **Hagg Lake Road** 5K, 10K, 10.5mi - Sat May 10, 2025 - RD Mark Barrett.
- **Dave's Solstice Run** at Blue Lake, 5K - Sat, June 22, 2025 - RD Randy Fujioka
- **Dual Duel**, 10-mile relay - Tue Jul 22, 2025 - RD TBD

- **Pumpkin Ridge Run**, 5K, 10K and Half-Marathon - Sat, Aug 2, 2025 - RDs Hal Brockman, Eric Lilijenberg, Carrie Fleisher.
- **Best Dam Run** - TBD - RDs Tyra Baird, Melanie Woods.
- **Autumn Leaves**, 30K, 50K, 50-Mile - Sat, Oct 18, 2025 - Deb Brown, Joel Phillips, Noel Tavan
- **Turkey Trot**, 5K Fun Run - Thu, Nov 27, 2025 - RDs Mark Barrett, Hal Brockman

**Future Meetings & Topics:**

- March 11, 2025 (2nd Tuesday), 7:00 pm via Zoom. Tuesday, April 8, 2025.

**Adjourn at 8:27 pm.**  
**Submitted by Deb Brown, Secretary.**  
**Approved 3/11/25.**

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**ATTACHMENTS/ADDENDA:**

Screenshot A: FY 2024 Budget vs. Corrected Race Actuals (reporting on FY 2024 races, but includes income/expenses occurring in other fiscal years):

	A	B	C	D	E	F	G	H
1		<b>ORRC Budget 2024 Approved</b>				<b>Actuals</b>		
4	<b>Member Dues</b>	\$15,000	\$0	\$15,000		\$18,128	121%	
5								
6	<b>Races 2024</b>	<b>Income</b>	<b>Expenses</b>	<b>Total</b>		<b>Race Income</b>	<b>Race Expense</b>	<b>Race Net</b>
7	<b>Ralph's Run</b>	\$13,500	\$10,500	\$3,000		\$12,231	\$12,734	-\$503
8	<b>Hagg Mud</b>	\$35,000	\$30,700	\$4,300		\$24,329	\$26,843	-\$2,514
9	<b>Champoeg</b>	\$14,750	\$10,950	\$3,800		\$12,451	\$13,688	-\$1,237
10	<b>Vernonia Half &amp; Marathon</b>	\$43,000	\$37,000	\$6,000		\$42,866	\$40,429	\$2,437
11	<b>Hagg Lake Road Run</b>	\$12,000	\$10,000	\$2,000		\$11,410	\$8,653	\$2,758
12	<b>Dave's Solstice Run</b>	\$10,500	\$6,000	\$4,500		\$2,070	\$3,958	-\$1,888
13	<b>Dual Duel</b>	\$2,100	\$2,000	\$100		\$2,862	\$1,874	\$988
14	<b>Pumpkin Ridge Run</b>	\$18,000	\$12,000	\$6,000		\$14,558	\$12,961	\$1,596
15	<b>Best Dam Run</b>	\$14,750	\$12,360	\$2,390		\$12,150	\$13,026	-\$876
16	<b>Turkey Trot</b>	\$84,000	\$48,000	\$36,000		\$86,386	\$79,953	\$6,433
17	<b>Total Race Income/Expenses</b>	<b>\$247,600</b>	<b>\$179,510</b>	<b>\$68,090</b>		<b>\$221,313</b>	<b>\$214,120</b>	<b>\$7,193</b>
18	<b>Other Events/Member/Community Income &amp; Expenses</b>	<b>Income</b>	<b>Expenses</b>	<b>Total</b>		<b>YTD \$</b>	<b>YTD %</b>	
19	<b>1200 Club</b>	\$0	\$3,500	-\$3,500		\$2,843	81%	
20	<b>Award Banquet</b>	\$0	\$6,500	-\$6,500		\$113	2%	refund for food

Screenshot B: FY 2024 Budget vs. Actuals (general club expenses and totals):

A	B	C	D	E	F	G
	ORRC Budget 2024 Approved			Actuals		
Advertising	\$0	\$200	-\$200			
Bank Fees	\$0	\$100	-\$100		\$44	44%
Food for Social Runs	\$0	\$3,000	-\$3,000		\$4,936	165%
Dues & Subscriptions	\$0	\$8,000	-\$8,000		\$4,105	25%
Equipment/Small	\$0	\$600	-\$600		\$1,877	64%
Insurance	\$0	\$3,000	-\$3,000		\$3,212	107%
IT Services	\$0	\$2,500	-\$2,500		\$3,225	129%
Medals - Awards	\$0	\$500	-\$500		\$1,171	234%
Office Supplies	\$0	\$600	-\$600		\$77	13%
Postage & Mailing	\$0	\$200	-\$200		\$684	342%
Professional Fees	\$0	\$14,000	-\$14,000		\$6,466	46%
Rent-Storage	\$0	\$32,300	-\$32,300		\$16,200	50%
Repairs & Maintenance	\$0	\$500	-\$500		\$223	45%
Travel & Lodging (RRCA Conv)	\$0	\$1,500	-\$1,500		\$6,593	440%
Supplies	\$0	\$500	-\$500		\$5,621	1124%
Meals and Entertainment	\$0	\$1,000	-\$1,000		\$575	57%
Taxes	\$0	\$190	-\$190		\$235	124%
<b>Total General Club Expenses</b>	<b>\$0</b>	<b>\$68,690</b>	<b>-\$68,690</b>		<b>\$55,244</b>	<b>80%</b>
Other Income/Expense	\$0	\$0	\$0			

Screenshot C: FY 2024 Actuals vs. 2025 Budget & Actuals (Race Actuals corrected for expenses occurring in other fiscal years).

A	B	C	D	E	F	G	H	I	J	K	L
ORRC Budget 2024 Actuals			ORRC Budget 2025 Approved						Actuals		
Item	Income	Expenses	Item	Income	Expenses	Total	YTD \$	YTD %			
Donations	\$0	\$0	Donations	\$2,000	\$0	\$2,000		0%			
Interest/Investment Income	\$9,063	\$0	Interest/Investment Income	\$7,930	\$0	\$7,930	\$3,012	38%			
Member Dues	\$18,128	\$0	Member Dues	\$15,000	\$0	\$15,000	\$3,002	20%			
Equipment Rental to Others	\$150	\$0	Equipment Rental to Others	\$300	\$0	\$300		0%			
	<b>\$27,341</b>	<b>\$0</b>		<b>\$25,230</b>	<b>\$0</b>	<b>\$25,230</b>					
<b>Races</b>			<b>Races</b>				<b>Race Income</b>	<b>Race Expense</b>	<b>Race Net</b>		
Ralph's Run	\$12,231	\$12,734	Ralph's Run	\$13,500	\$12,195	\$1,305	\$13,477	\$12,762	\$715		
Hagg Mud	\$24,329	\$26,843	Hagg Mud	\$28,000	\$27,755	\$245	\$13,027	\$5,877	\$7,150		
Champoeg	\$12,451	\$13,688	Champoeg	\$13,700	\$9,735	\$3,965	\$1,755		\$1,755		
Vernonia Half & Marathon	\$42,866	\$40,429	Vernonia Half & Marathon	\$43,000	\$37,779	\$5,221	\$18,353	\$6,120	\$12,233		
Hagg Lake Road Run	\$11,410	\$8,653	Hagg Lake Road Run	\$14,000	\$12,956	\$1,044			\$0		
Dave's Solstice Run	\$2,070	\$3,958	Dave's Solstice Run	\$5,950	\$5,425	\$525			\$0		
Dual Duel	\$2,862	\$1,874	Dual Duel	\$1,750	\$1,540	\$210			\$0		
Pumpkin Ridge Run	\$14,558	\$12,961	Pumpkin Ridge Run	\$15,200	\$13,150	\$2,050		\$2,856	-\$2,856		
Best Dam Run	\$12,150	\$13,026	Best Dam Run	\$13,100	\$13,025	\$75			\$0		
Autumn Leaves			Autumn Leaves	\$12,100	\$12,070	\$30			\$0		
Turkey Trot	\$86,386	\$79,953	Turkey Trot	\$94,600	\$69,750	\$24,850			\$0		

Screenshot D: 2025 Budget vs. YTD Actuals (general expenses, lower on spreadsheet)

	D	E	F	G	H	I	J	K
als			ORRC Budget 2025 Approved				Actuals	
ses		Item	Income	Expenses	Total		YTD \$	YTD %
		<b>Events Income &amp; Expenses</b>	\$0	\$27,300	-\$27,300		\$2,112	
		<b>General Club Expenses</b>						
		Advertising	\$0	\$0	\$0			0%
\$44		Bank Fees	\$0	\$100	-\$100			0%
105		Dues & Subscriptions (RRCA, Quickbooks, Zoom, BMI)	\$0	\$3,500	-\$3,500		\$643	18%
377		Equipment/Supplies	\$0	\$2,500	-\$2,500		\$284	11%
212		Insurance for Equipment	\$0	\$650	-\$650			0%
225		IT Services (Constant Contact, Wordpress, Smugmug, GoDaddy)	\$0	\$3,300	-\$3,300		\$282	9%
171		Medals - Awards	\$0	\$600	-\$600		\$1,186	198%
\$77		Office Supplies	\$0	\$100	-\$100		\$33	33%
		Printing	\$0	\$1,000	-\$1,000		\$4	0%
384		Postage & Mailing	\$0	\$200	-\$200			0%
466		Professional Fees	\$0	\$1,200	-\$1,200		\$125	10%
200		Rent-Storage	\$0	\$12,500	-\$12,500		\$1,590	13%
223		Repairs & Maintenance	\$0	\$300	-\$300			0%

2025 Approved ▾ 2024 vs 2025 ▾ Cash Balances ▾ 2025 Draft ▾