



P.O. Box 568, Beaverton, OR 97075

**ORRC Board of Directors Meeting - Minutes**  
**Tuesday, September 10, 2024, 7:00 pm, Via Zoom.**  
**YouTube Recording: <https://youtu.be/dW61QZxW9u0>**

**Attendance:**

- Board Roster: Tracy Reisinger (President), Mark Barrett (VP Race Operations), Deb Brown (Secretary), Debbie Hall (Treasurer), Daniel Brewer, Alan Cabelly, Susan Cooper, Adnan Muranovic, Margie Palmrose, Joel Phillips, Valerie Pratt, Julia Reisinger (1200 Club).
- Present: Tracy Reisinger (President), Mark Barrett (VP Race Operations), Deb Brown (Secretary), Daniel Brewer, Alan Cabelly (until 7:51), Susan Cooper, Margie Palmrose, Valerie Pratt, Julia Reisinger (1200 Club). Joel Phillips (joined at 7:46, after voting items).
- Not present: Debbie Hall, Hal Brockman, Nicki Halin (recently resigned due to work obligations), Adnan Muranovic.
- Non-voting attendees: Charissa Yang (Communications).

**7:00 pm Call to order** by Tracy Reisinger, President. Quorum confirmed.

**Minutes of August 13, 2024 meeting - vote / approve.**

Corrections: None.

Motion to approve: Daniel, Second Valerie.

Vote: Motion Passes Unanimously.

**Finances - Treasurer Report** (Debbie Hall)

- Submitted previously by the Treasurer via email. No comments.

**Discussion Topics**

- St. Mary's Academy annual auction - provide some free race entrees? - Mark can address directly with RDs at next week's meeting.
- Community Outreach Fund applications (applications were due in August, review for approval in September). Currently \$2042 remaining in fund.
  - Forest Grove Youth Running Club - requested \$1000.
  - Atkinson Elementary Running Club - \$1000 requested, their PTA who supported this previously is running at a deficit, so the funds will really help.
  - Parkrose HS Dance Team - \$500 requested

- Discussion, many board members support the idea of funding the two running clubs which align closely with ORRC's mission, but not the Parkrose dance team.
- Motion by Deb Brown to grant \$1000 to Forest Grove Running Club, and \$1000 to Atkinson Running Club, second by Susan. Vote: unanimous support.
- Policies and Procedures Handbook - Tracy would like to update this to help explain various policies. Prior draft of BOD manual was more philosophical, less specific or helpful instructions. Mark wonders if this is similar to RD Manual; also suggests someone needs to be in charge. Daniel suggests briefing sheet for each race. Daniel appreciates how the group went through the bylaws line by line, even though it was tedious. Valerie likes idea of putting event info in Google Docs. Margie suggests annual review, that it should be a living document. Tracy suggests input received by various stakeholders by end of Oct, and then present at December meeting. This could be an annual process. It can include:
  - Facebook and email policy for non-ORRC events
  - Managing ORRC emails for board members, RD's, and coordinators
- Upcoming RD meeting on September 15th
- Renewal of mailing permit vs. paying GISI for our few mailings - also discussed Oregon Distance Runner and how print newsletters are being replaced by emails for many nonprofits and magazines. Decision: Will pass on renewing the permit.
- Event charities for Ralph's Run (Alzheimers in honor of Ralph) and Vernonia Marathon (Oregon State Parks, since the race takes place on Stub Stewart SP and Banks-Vernonia Trail). Julia so moves, Margie seconds, Vote: motion passes.
- Next Board Elections: Daniel, Alan, Margie are currently serving their last year on board. Valerie will run for another term. Carrie Fleisher, Kim Hartwell would like to serve; possibly members Anna Alig, and Alicia Kay Eagan. Tracy will confirm for upcoming elections.

**Recap of Events:** None since August meeting.

**Upcoming Events:**

- Best Dam Run 10k/Half - Sat Sep 14, 2024 - Mark, Hal, Bonnie and Valerie met and things are on track. Loading up and doing setup Friday. Alan will be the announcer. If the race were to occur again, PGE advised another time of year due to fires.
- Portland Marathon Expo and RD Workshop and aid station - October 4-6, 2024 - need more volunteers, RD workshop will occur on same day
- Turkey Trot - Thanksgiving Day, November 2024 - reply from zoo regarding our rates, which is the lowest offered; looking for a food volunteer captain.
- Vernonia Registration is live on Run SignUp, Ralph's Run will go live as well. Mark is supporting Hagg Mud directors which is now a one-day event.
- Can we find a second RD for Autumn Leaves? Tracy suggests getting word out via request on Autumn Leaves, or ask Noel to assist. Margie and Joel will also consider RD or being a lead volunteer.

**List of 2025 Events:**

- **Ralph's Run** 5K, 10K, 20.25K - Sat Jan 4, 2025 (RDs Mark Barrett, Carrie Fleisher)
- Annual Business Meeting - at regular Board meeting, Tues Jan 14, 2025.
- Awards Banquet - Sat, Jan 25, 2025 - Tracy & Julia Reisinger.
- **Hagg Mud** 25K, 50K - Sat, Feb 15, 2025 - RDs Ryan Bourdo, Mark Friess, Deb Brown.
- Race Director Workshop - Sat, Mar 1, 2025 - Tracy & Julia Reisinger.
- **Champoeg** 10K, 20K, 30K - Sat, Mar 22, 2025 - RDs Valerie Pratt, Mark Takizawa.
- **Vernonia** Marathon, Half & Marathon Relay - Sun Apr 13, 2025 - RD Mark Barrett.
- 67th RRCA National Convention, Minneapolis, MN, Thu April 24 - Sun April 27, 2025.
- **Hagg Lake Road** 5K, 10K, 10.5mi - Sat May 10, 2025 - RD Mark Barrett.
- **Dave's Solstice Run** at Blue Lake, 5K - Sat, May 10, 2025 - RD Randy Fujioka
- **Dual Duel**, 10-mile relay - Tue Jul 22, 2025 - RD Suzie Curtis.
- **Pumpkin Ridge Run**, 5K, 10K and Half-Marathon - Sat, Aug 2, 2025 - RDs Hal Brockman, Eric Lilijenberg, Carrie Fleisher.
- **Autumn Leaves Ultra**, 30K, 50K, 50-Mile - Sat, Oct 18, 2025 - RDs Deb Brown.
- **Turkey Trot**, 5K Fun Run - Thu, Nov 27, 2025 - RDs Mark Barrett, Hal Brockman

#### **Topics for Next Board Meeting**

- Budget deadline, reminder to complete review of policies and procedures manual.

**Next Meeting, 2nd Tuesday, 7:00 PM:** Tuesday, Oct 8, 2024

**Future Meetings:** (Tues, Nov 12, 2024) (Tues, Dec 10, 2024) (Tues, Jan 14, 2025)

**Adjourn [7:57 pm]**

=====

**ADDENDUM: none**