



P.O. Box 568, Beaverton, OR 97075

**ORRC Board of Directors Meeting - Minutes**

**March 12, 2024, 7:00 pm, via Zoom.**

**Recording on YouTube: <https://youtu.be/bCGxmy1CUso>**

**Attendance:**

- Present: Mark Barrett (until 8:05 pm), Daniel Brewer, Deb Brown, Alan Cabelly, Susan Cooper, Nicki Halin, Debbie Hall, Adnan Muranovic, Margie Palmrose, Julia Reisinger, Tracy Reisinger.
- Not present: Joel Phillips, Valerie Pratt.
- Guests: Charissa Yang (Communications), Carrie Fleisher (Volunteer Coordinator), Joe Dudman.

**7:00 pm Call to order** by Tracy Reisinger, President.

**Minutes of February 13, 2024**

Motion to approve via Daniel Brewer, seconded. Approved unanimously.

**Treasurer Report (Debbie Hall)**

Snapshot of bank account balances; income and expenses year-to-date. For example:

Ralph's Run \$12,231 income, \$14,994 expense, net (loss) -\$2763.

Hagg Mud \$21,679 income, \$23,768 expense, net (loss) -\$2089.

Champoeg \$10,784 income, \$10,396 expense, net (income) \$388.

Vernonia \$27,148 in income, \$12,377 expenses so far (not yet run).

**ORRC Community Grant - Proposed Guidelines (Mark Barrett).**

Copy of the Guidelines has been reviewed. Copy attached as an addendum.

Discussion: Budget for grants is \$3000 this year, and we have 4 applications so far.







**Motion:** To approve ORRC Community Grant guidelines. Motion is seconded.

**Vote:** Motion passes unanimously.

**Motion:** To increase the budget for community outreach funds by \$3000 to \$6000 for this year.

The motion was seconded. **Vote:** Motion passes unanimously.

**ORRC Community Grant applications for 2024:**

1. **Tualatin Hills Park and Ranger District:**  **COF Request - THPRD Middle School CC.pdf**  
 **COF Request - THPRD\_Email-1.pdf**  **COF Request THPRD-Email-2.pdf** Tualatin Hills Park and Ranger District program has already been approved for \$950.
2. **Liberty Fit** - 15 week training program to engage Hispanic students to train for and complete the Helvetia Half marathon. Requesting \$1800.  
 **COF Request - Liberty Fit.pdf**
3. **Dayton Grade School's Pirate Running Club** - requesting \$1000 to support prizes for weekly recess running club.  **COF Application Dayton Pirate.pdf**, requesting \$1000.
4. **Parkrose High School Cross Country Team** - requesting \$2796-3495 to send 8-10 students to Ultimook Training Camp (approximately half the cost at \$699 per person).  
 **COF Request - Parkrose HS CC.pdf**

Discussion: Proposal per Tracy to approve Liberty Fit and Dayton Grade School for \$1000 each, perhaps ask Parkrose High School to do more fundraising.

**Motion:** To award ORRC Community Grant of \$1000 each to Liberty Fit and Dayton Grade School. Motion was seconded. **Vote:** approved unanimously.

Discussion of Parkrose High School Application. The program has done some fundraising already, and the school population has economic challenges. Discussion of equity in funding, preserving some funding for fall applications, and the impact of funding for a smaller number of students vs. larger programs. Parkrose could raise money volunteering at upcoming events like Vernonia.

**Motion (Margie):** To award \$1000 Community Grant to Parkrose High School cross country team. Motion seconded. Vote: approved unanimously. In addition, Tracy will inform the team of other ways they may raise money as volunteers.

#### **Recap of Events:**

- Garage Move - went well, everything is moved, sticky lock is getting replaced. Inventory and estimated value of property was completed (over \$39k). Tracy is applying for insurance with RRCA to cover \$25k of possible loss.
- Award Banquet - went very well, though there was not food this year.
- Hagg Mud - went well, fewer participants than years past; Mark Friess and Ryan were co-RDs; looking for another co-RD to join Ryan for next year.
- Champoeg - cold and snow made it slippery. 290 registrations, 199 finishers. A volunteer fainted and hit her head just before the 10k start; people were ready to perform CPR if needed; ambulance was called; the announcer handled it well. Parking was a logistical problem: field was too wet, some had to park far away. Need for more volunteers at turn around. Positive vibe. Beautiful course. Perhaps move to weekend after Shamrock next year in hopes for better weather bigger gap between Hagg Mud and Champoeg.
- President's Challenge Update - no details to report.

## Upcoming Events:

- **Shamrock Run Expo** (tabling) - this Fri/Sat - \$1000 cost for the table. Prizes: pens, whistles, lip balm, clothing (shirts, caps, socks, ORRC gaiters). Raffle for 10 free race entries. ORRC flyers also available with QR codes, and magnets.
- **Monday night Group Runs at Foot Traffic Westside** (on Cornell) - Mark Takizowa asked if we'd be able to partner for Monday runs (as we do at Sellwood location on Thursdays). Debbie Hall notes we've spent \$1k already this year, out for \$3k for the year.
- **Vernonia Marathon/Half** - Sun, April 14 - Mark states on schedule RE: permits, planning, and has 3 key groups of volunteers. New relay option this year has 13 teams registered.
- **Race Director Workshop** - May 4, 2024 - free, 4 people already signed up.
- **Hagg Lake** - Sat, May 11 - more construction at the lake which may be a challenge. On schedule for planning. Saving some money from items purchased for a previous year, when the race was canceled. The Frog logo is returning this year.
- **Dave's Solstice Run** at Blue Lake 5K - running into some planning challenges regarding impact of the event at the park, which will be closed until May. Currently working with park on parking: will need to purchase passes and provide ahead of time to avoid traffic congestion at the gate. Cost/logistics of flagging is prohibitive if the course crosses the road: likely changing course to loops within the park. Race start 6pm, with hard stop/depart by 8pm, so popsicles might be better than hot dogs. Looking into visors for the finisher prize. Target registration number 200.
- **Dual Duel** - confirming that there are no conflicts on campus during scheduled dates. Looking for a shadow race director for the event. It is one of the easier races to direct.
- **Turkey Trot planning meeting** - Next Tuesday, 3/19/24, 7 pm: [orrc.net/tt-mtg](http://orrc.net/tt-mtg)

**Volunteer Coordinator** - Carrie Fleisher has agreed to take on the position.

## Free Membership for Board Members and RDs (Mark Barrett)

Mark wonders about free membership for board members or race directors, which was something done previously. Tracy suggests somebody looks into this and drafts a proposal for the next meeting. Alan and Mark will do this together.

Mark Barrett departs meeting at 8:05 pm.

**Podium for Awards** - purchased already, signs designed, and looked great being used at recent races. Suggestion to let runners know they can use podiums for pictures, not just reserved for place finishers.

## Other Business

- **Daniel** mentions that long time member **Peter Thompson** passed away recently. Daniel will be attending the memorial and speaking. Tracy may include this in e-newsletter.

- **Membership Picnic, July 4.** Margie has reserved Jackie Husen Park. Needs Run Signup event set up soon. Consider Family-friendly events like kids race. Discuss next meeting.

### **Topics for Next Board Meeting**

- **Membership Picnic (July 4) update**

**Next Meeting:** Tuesday, April 9, 2024, 7:00 PM

**Adjourn 8:24 pm.**

---

### **Proposed Policy: ORRC Community Grants**

#### ORRC Community Grants

The Oregon Road Runners Club is proud to sponsor community organizations and youth groups that promote fitness, running and healthy lifestyles. As part of our mission, ORRC donates a portion of its net revenue to groups and organizations that complement ORRC's missions and goals.

#### Grant Description

Grants are available twice per year to Oregon community organizations and youth groups that promote running. If you have a group or organization that could benefit from funding, submit your application and ORRC would be happy to review it. Funds are for programs that promote running and healthy lifestyles in elementary schools, middle schools, high schools, or non-profit organizations. Please note, these funds are NOT for raising money for a cause.

#### Eligibility Criteria

- Must be an Oregon community organization or youth group that promotes running (such as school or non-profit organization).
- Must be in existence for two or more years
- Must illustrate the need for funding or plans for growth. Be as detailed as possible
- Must agree to report back to ORRC how funds were used and provide photos

#### Application Information

- Download application for grant funds (pdf): [ORRC Community Outreach Grant Application](#)
- The ORRC Board of Directors will consider applications twice a year, at their February and August meetings
- Deadlines to apply for funds are: February 1<sup>st</sup> and August 1<sup>st</sup>. Applications received after these dates may not be considered
- The amount approved will be based on the number of applications received and the availability of funds
- Please include application and all attachments in one submission
- Applications may be submitted by mailing to ORRC at: PO Box 568, Beaverton, OR 97075 or by emailing [president@oregonroadrunnersclub.org](mailto:president@oregonroadrunnersclub.org)
- Grant recipients will be notified via email by mid-February and mid-August