



P.O. Box 568, Beaverton, OR 97075

ORRC Board of Directors Meeting - Minutes

December 12, 2023, 7:30 pm

Via Zoom

Recording on YouTube: https://youtu.be/xvDdhErltQw?si=kkPE5bXy_WeFx6gd

Attendance:

- Present: Mark Barrett, Daniel Brewer, Alan Cabelly, Margie Palmrose, Julia Reisinger, Tracy Reisinger
- Not Present: Valerie Pratt
- Guests: Hal Brockman, Deb Brown, Susan Cooper, Carol Craig, Joe Dudman, Nicki Halin, Debbie Hall, Adnan Muranovic, Mark Takizawa, Charissa Yang

7:32pm Call to order by Tracy Reisinger, President

Approve minutes of November 7, 2023 (Tracy Reisinger)

- The motion was approved by a vote of 6-0

Recap of Turkey Trot (Mark Barrett)

- Group met to recap and make suggestions for next year
- Cap entrants at 2,500
- Change to 5K
- RDs are debating offering shirts or switching to something else (like hats for everyone)
- Recruit more volunteers
- The second order of shirts (we ran out) will be mailed within the next week

Upcoming Events:

- Ralph's Run (Mark Barrett)

Shirts and hats are ordered. Permitting is done. They are on schedule. A template of website information (boilerplate language) for all events is in place for Ralph's Run (items like pay it forward, eco-friendly, etc.). This is for consistency for all events and across various media (RSU, social media, website, email, newsletters).

- Walking Clinic with Carmen Jackinsky (Daniel Brewer)

No update. Hasn't been scheduled

- Award Banquet (Tracy Reisinger)

We had to move the banquet from PCC Willow Creek to PCC Rock Creek, and it is now a lunch instead of dinner. Awards have been ordered

- Hagg Mud (Mark Barrett)

Mark talked with Ryan and things are on track. They are still waiting on the RRCA insurance, so Tracy Reisinger will double check on that (post-meeting note: Tracy requested it again, and got it, and forwarded it to Hagg Mud race directors)

- Champoeg (Mark Takizawa)

16 registered so far. He will submit request for RRCA insurance this week, and order porta-potties

- Garlic 10K Question (Tracy Reisinger)

Garlic 10K was chosen as the RRCA Western Region Championship. Do we want to do this? Or decline the offer? Tracy suggested, since we are already changing the date and course, that we keep it as simple as possible, and decline the offer of the RRCA championship. Also, if Stephen Wright is there as RRCA Western Regional Director, there might be some tension. After some discussion, the board agreed. We can consider RRCA championships in the future, but this year, let's just focus on the race itself. Tracy will notify RRCA of the club's decision.

Hal is contacting the Garlic organizers to confirm we are OK with keeping the Garlic Festival name and logo even though we are a week earlier (Stephen Wright had emailed to say we couldn't use the same name and logo if we weren't on the same weekend).

Treasurer's Report (Tracy Reisinger)

- Valerie Pratt sent some reports.
- We have cash and investments totalling \$355,781
- Annual Net income to date is \$67,189. Most bills for Turkey Trot are paid. We still need to pay for the extra order of shirts, and mailing them.
- We will put the budget on the website, and it will be in the December newsletter.
- We've opened accounts at Onpoint Credit Union, but funds are not transferred yet.

Election Results (Tracy Reisinger)

- Results were certified yesterday.
- The bylaws passed
- All candidates were elected: Mark Barrett, Daniel Brewer, Deb Brown, Alan Cabelly, Susan Cooper, Nicki Halin, Debbie Hall, Adnan Muranovic, Margie Palmrose, Joel Phillips, Valerie Pratt, Julia Reisinger, and Tracy Reisinger
- Daniel Brewer will set up emails for new board members

New Officers for 2024 (Tracy Reisinger)

Who wants to volunteer for positions, to be voted on at the January meeting?

- President (Tracy Reisinger is current president, and volunteered to remain)
- VP of Races (Mark Barrett is current and would like to step down after training someone)
- Treasurer (Valerie Pratt is current, and Debbie Hall volunteered to take it on)
- Secretary (Julia Reisinger is current, and Deb Brown volunteered to take it on)

Other Positions for 2024 (Tracy Reisinger)

- Member Picnic coordinator (July 4) - currently Julia & Tracy Reisinger
- RD Workshops (May 4 & Oct 5) - currently Julia & Tracy Reisinger, Alan Cabelly volunteered to take it on
- Volunteer Coordinator - currently Julia & Tracy Reisinger, Margie Palmrose volunteered to take it on
- Annual Banquet - currently Julia & Tracy Reisinger
- President's Challenges - currently Julia & Tracy Reisinger, Nicki Halin volunteered to take it on
- Electronic Newsletters - currently Julia & Tracy Reisinger and they will keep it
- Equipment Coordinator - currently Jeff Wehrman (who would like help)
- Membership coordinator - currently Margie Palmrose and she will keep it
- RunSignup Coordinator/Updates - currently Bonny Benton
- Technology - currently Daniel Brewer (who is stepping down after 2024)

Transfer Storage to New Location in Beaverton? (Tracy Reisinger)

- Public storage costs doubled in 7 years. The rates keep increasing, and in conversation with them, they say it will only go up.
- By moving to U-haul from Public Storage we could save a minimum of \$8,000
- U-haul doesn't have the larger units, so we would have to rent multiple units, and not right together.
- At U-haul we can rent trucks
- The board agreed that the savings, and the ability to rent trucks makes the move to U-haul better than staying at Public storage.
- Tracy will work with Jeff Wehrman and race directors to get an inventory of the garage and see what we can get rid of before moving, and plan a moving date

RRCA Convention (Tracy Reisinger)

- It takes place May 2-5, 2024 in Costa Mesa, CA
- Tracy Submitted a request to send all new board members to the convention for training, and as a bonding experience
- Mark Barrett would also like to go, and he could be a mentor to new board members
- The board agreed, and Mark will coordinate with all attendees and Valerie to determine registration, hotel and airfare. ORRC will expect attendees to share a room to save expenses, but if they want to have their own room they can pay the difference

Refund Policy at ORRC Events (Tracy Reisinger)

While ORRC recognizes it's up to race directors if they want to grant refunds or transfers to other races, we would like ORRC to have a consistent policy. The board suggested the following guidelines:

- Don't advertise that refunds will be granted. Always publish "no refunds or transfers"

- If someone asks for a refund, the first option would be to offer a transfer to next year's event.
- Second option would be to offer to transfer to another ORRC event (of equivalent registration fee).
- The final option would be to authorize a refund. This should only be done in special circumstances (such as serious illness or death in the family, not injury or cold/covid).

Tracy will poll the RDs to see if they agree with this policy, and we will discuss it in the January meeting

BibBoards Followup

- We are mailing to current members using GISI marketing
- Margie Palmrose will mail to new members as they join
- Tracy will get Margie access to membership database so she receives notifications when people sign up as members

Community Outreach Question

Can Community Outreach funds go to organizations putting on running events? TVPR wants to apply for funds for their middle school cross country and track meets, but it says on the ORRC website that funds cannot be used for putting on a race. The board agreed to remove that language from the website. As long as races don't compete with ORRC races, and it supports/promotes fitness in the community, requests will be approved on a case by case basis.

Questions/Comments

Joe Dudman says he is impressed with the new board and all the volunteer support, and thinks the transition has been a great success so far. He thinks it is encouraging for the future.

Time for Future Meetings? (Alan Cabelly)

Allen asked if next year we could move the meetings to an earlier time (possibly 6:30). Nicki Halin says this would be problematic. Tracy will poll all board members and see what time works best for everyone

Topics for Next Board Meeting (Annual Member Meeting)

- Elect & Introduce Officers
- Present Budget for 2024
- State of the Club Address
- Ralph's Run Recap
- President's Challenges Update (how many people participated or volunteered in Ralph's Run so are eligible for the challenges in 2024)
- Q&A for Members

Next Meeting: Tuesday, January 9, 2024 (Annual Member Meeting)

The meeting adjourned at 8:46pm