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P.O. Box 568, Beaverton, OR 97075

ORRC Board of Directors Meeting - Minutes

November 14, 2023, 7:30 pm

Via Zoom

Recording at: <https://youtu.be/Fq80Q3h9qjI?si=d5Wy8esV-ZuxsC44>

Attendance:

- Present: Mark Barrett, Daniel Brewer, Alan Cabelly, Margie Palmrose, Valerie Pratt, Julia Reisinger, Tracy Reisinger
- Guests: Bonny Benton, Hal Brockman, Susan Cooper, Suzie Curtis, Nicki Halin, Debbie Hall, Bill Hood, Adnan Muranovic, Karen Strong, Mark Takizawa, Charissa Yang

7:32pm Call to order by Tracy Reisinger, President

Approve minutes of October 10, 2023, and November 7, 2023 (Tracy Reisinger)

- Margie Palmrose moved to approve the minutes
- Mark Barrett seconded the motion
- The motion was approved by a vote of 7-0

Recap of Dual Duel (Daniel Brewer)

Daniel Brewer submitted a report earlier. He had 2 questions. 1) should he keep the quad relay? And 2) should he keep the walk. He thinks he will not keep the walk, but perhaps add a mile race, or a shorter relay. He thought he lost money due to not selling as many shirts as he thought, but Valerie Pratt said her latest profit & loss statement shows he made a little. He will keep the event at Catlin Gabel, but it will move back to a summer evening.

Upcoming Events:

- Turkey Trot (Mark Barrett)
 - ❖ A letter is going out to participants giving them race details and how to pick up bibs
 - ❖ The chocolate turkeys are being stuffed in baggies on Sunday
 - ❖ Volunteer assignments for early bib pickup times on web don't match times on letter. The letter is correct so Tracy Reisinger will update RunSignup
 - ❖ If we get the new sound system we will use it
 - ❖ Dave Cook and Hal Brockman are setting up the course outside the zoo
 - ❖ Bonny Benton is getting food
 - ❖ Valerie Pratt is coordinating the Tot Trot

- ❖ Margie Palmrose is coordinating the finish line
 - ❖ A group will meet at the Zoo to go over the course inside the zoo, and the finish area
 - ❖ After the event Mark would like to have a meeting to go over all logistics and see what we can change and not just “do it because we’ve always done it that way”
- Ralph’s Run (Mark Barrett)
 - ❖ 2 out of 3 permits are done (Tracy Reisinger says RRCA insurance is complete, and certificates can be requested if needed)
 - ❖ Pancake feed is ready to go
 - ❖ There will not be medals, everyone will get a beanie hat
 - ❖ Give-away items will alternate over 3 years (beanie hat, mittens, scarfs)
 - Award Banquet (Tracy Reisinger)
 - ❖ Currently 51 people registered (out of a maximum of 100)
 - ❖ Everything is going smoothly (site, catering, awards, etc.)
 - Hagg Mud (Tracy Reisinger)

They are on track

- Champoeg (Valerie Pratt)
 - ❖ Mark Takizawa agreed to co-RD with Valerie and is requesting permit next week
 - ❖ Jeff Huber is certifying the 20K
 - ❖ They are giving away beanies
- Vernonia (Mark Barrett)
 - ❖ Mark added a quad-relay
 - ❖ He needs banners for exchange zones, so is reaching out to Ken Pratt
 - ❖ Hasn’t really done anything else (working on Turkey Trot and Ralph’s Run)

- 1200 Club (Julia Reisinger)

Registration is up and people are registering

Treasurer’s Report (Valerie Pratt)

- Valerie shared reports showing the income and expenses of administering the club, as well as income and expenses from races. The profit/loss shows a little loss, but we are still getting registrations for Turkey Trot, so she is hoping to break even by the end of the year
- There are some expenses we won’t have next year (copyright fees, and web design)
- Most races made money except Garlic
- We got a letter from the IRS that says we didn’t file form 990 for 2018 (Dave Green died in 2019, and in the transition we didn’t get it done). The IRS issued a \$10,000 fine which she is appealing based on our circumstances, and hopes to have it waived
- We have about \$80,000 in checking, \$162,000 in saving, and \$114,000 in investments

Switching Banks and Investments (Valerie Pratt)

- She would like to switch banks from Wells Fargo to Onpoint Credit Union. Wells Fargo has lousy customer service, and after 3 months and multiple in-person and phone calls, we still can't get a credit card. The savings rates are low, but safe and fiscally conservative.
- Alan Cabelly asked if we could form a committee after the move to look into changing our investments. Valerie said once the new board is elected in December, she will work with the tentative new treasurer and treasurer's assistant to look at this.
- Julia Reisinger moved to change banks from Wells Fargo to Onpoint Credit Union. Margie Palmrose seconded the motion, and it passed unanimously

2024 Race Budgets & Overall Budget (Tracy Reisinger)

- Tracy submitted a proposed budget for 2024 using estimates from race directors and looking at income and expenses from 2023
- The budget is a guideline, and is flexible
- We are trying to make sure our expenses are covered, and we have a balanced budget
- Tracy will present the budget to members at the annual meeting in January
- Alan Cabelly suggested some formatting changes, and also requested eventually that we have more of a break-out for "professional fees" so we know exactly what we are paying for. This is a goal for 2024 reports
- Alan Cabelly moved to accept the budget, and Valerie Pratt seconded. It was approved unanimously

Cupless Discussion / Being "Eco-friendly" (Tracy Reisinger)

- After the last meeting Tracy researched "compostable cups" and found there really aren't any. No place in Oregon will recycle them, and it turns out they are more harmful for the environment than advertised. When they decompose they release micro-plastics, and methane into the atmosphere. They are more harmful than regular cups.
- The consensus of the board is we will not purchase compostable cups. We will hand out the remaining silicone cups until we run out. Hagg Mud will be the only "cupless" event (as a trail run it works), but the other events will go back to handing out regular cups.
- We will release a statement explaining our decision, and try other ways to be "eco-friendly"

Elections Update (Tracy Reisinger)

- ❖ Karen Strong will turn on the ballot, and turn it off at the end of the election
- ❖ We are creating an "elections" webpage which will have all candidates, and a link to the proposed bylaws
- ❖ We sent out an email to our database reminding people to renew their membership

Equipment Manager (Tracy Reisinger)

- Hal Brockman is stepping down as equipment manager. Tracy recruited Jeff Wehrman to take his place, and is also sending out a request for any other volunteers who would like to assist him
- Joe Lopez was named as a possible assistant, but after the meeting, Tracy contacted him, and he is not interested (too busy with other volunteer activities)

Generic Awards for ORRC Events (Tracy Reisinger)

- Bonnie Benton and Mark Barret researched “My First 5K, 10K, ½ Marathon, and Marathon” bibs. Ken Pratt is working on a draft style. There will be blank spaces on them for people to fill in the date and event
- Tracy Reisinger purchased 9 “Caboose award” (for people who come in last to stress that last place is just as important as first place). There will be one for each event except Turkey Trot and Dual Duel, and two for Hagg Mud (since it is over 2 days)

Customized “Bibboards” (Charissa Yang)

- Charissa showed a sample bibboard with an ORRC logo on it. We could purchase them to either sell or give away to members
- RRCA sells sets of 4 for \$12
- Bonny Benton liked the idea, but as a give-away, not selling, since it’s too much of a hassle to figure out how many to bring to events and how to sell them (having to get a volunteer for it)
- Daniel Brewer thought we could get a sponsor to help pay for them
- The board decided to order 1,000 sets, and send them to members as a give-away
- Charissa will order them, and Valerie Pratt will coordinate with Charissa to pay for them

Proposed Walking Clinic

- Carmen Jackinsky would like to offer a 1-hour racewalking/powerwalking clinic to our members to promote walking
- She would do it for free, but wants to sell Reshod shoes (her brand) at the clinic
- She is available any Saturday in December and January except January 20, 2024
- The board liked the idea
- Daniel Brewer will coordinate with Carmen to set it up (date, time, place)

Equipment (Tracy Reisinger)

- The board approved purchasing a new sound system. We hope to have it by Turkey Trot, but will wait for the right item. If we get it in time for TT, great. If not, we’ll have it for Ralph’s Run
- Follow-up: Daniel Brewer found a good item that fit our needs, and Valerie Pratt purchased it. It arrived in time for Turkey Trot

RRCA Convention (Tracy Reisinger)

- The next RRCA convention will be in Costa Mesa, CA May 2-5, 2024

- Tracy would like to send new board members
- Daniel Brewer suggested the new treasurer, and Tracy & Julia Reisinger
- Margie Palmrose would like to send a mix of old and new members
- Decision on who to send will be made at the December meeting after doing some research on cost, and asking possible new members if they are interested.

Topics for Next Board Meeting

- Turkey Trot Recap
- Upcoming Events
- Election Results
- Elect New Officers for 2024? (can new members vote yet?)
- RRCA convention

Next Meeting: Tuesday, December 12, 2023, 7:30pm

The meeting concluded at 8:40pm