



PO Box 568, Beaverton, OR 97075

ORRC Board of Directors Meeting - Minutes

August 22, 2023, 7:30 pm

Via Zoom

Attendance:

- Present: Mark Barrett, Bonny Benton, Daniel Brewer, Alan Cabelly, Valerie Pratt, Julia Reisinger, Tracy Reisinger
- Guests: Ryan Bourdo, Hal Brockman, Joe Dudman, Nicki Halin, Bill Hood, Bill Hopkins, Fabiola Lopez, Joe Lopez, Helen Thurlow, Charissa Yang

7:33pm Call to order by Tracy Reisinger, President

Approve Minutes of August 8, 2023

- Alan Cabelly moved to approve the minutes
- Valerie Pratt seconded the motion
- The motion was approved by a vote of 5-0

Treasurer's Report

- Valerie Pratt supplied information regarding the income and expenses from the last 4 years. Tracy Reisinger summarized the income from Turkey Trot and membership dues, and confirmed that except for some exceptional expenses in 2023, TT and membership dues should cover administration expenses.
- This means if we ask most other races (outliers are Dual Duel & Summer Solstice), to make about \$2,000, that would cover other expenses like purchasing new equipment, member give-aways, the awards banquet, and member picnic.
- Race directors would have free reign to decide their budget, including setting their registration fees
- There was some discussion on:
 - ❖ Keeping current fees the same (don't decrease)
 - ❖ Increasing the member discount
 - ❖ Adding a family discount to all races (currently we only have a family discount for TT)
 - ❖ Adding kids' runs to more events (to attract families as well as the family discount)

In general, the board decided these should be a race director's decision, except for the increased member discount, which was not decided on.

Recap Garlic Festival

Tracy Reisinger:

- We did not pay for the porta-potties that didn't arrive (\$3,000). In the future, order them through our local contact so they will show up
- We could not find the plaques or ribbons for awards, so ordered them, and will mail them to all recipients as soon as we get them.

Upcoming Events:

- Best Dam Run

Tracy Reisinger sent a message to all current registrants that we will not be able to offer finisher medals this year, and offered a full refund to anyone because of this. To date we had about 12 people ask for refunds.

- Dual Duel

Tracy & Julia Reisinger challenged board members vs. past presidents in this event, and teams were confirmed. People just need to register

- Turkey Trot
 - ❖ Tracy Reisinger confirmed we are not selling turkey hats, or drumstick headbands this year (we never got them in time the last few years, and had to give refunds)
 - ❖ Mark Barrett confirmed we are giving away chocolate turkeys (we will have a turkey stuffing party to put them in zip-lock baggies to hand out at the finish)
 - ❖ Mark also confirmed that we will not be using the caterer we used at Garlic, but that we will instead set up the food ourselves to save money. Hal Brockman confirmed that he notified the caterer of this.

2024 Race Calendar

Ralph's New Year's Run 20.24 in 2024, 5K and 10K - January 6, 2024

- Mark Barrett and Bonny Benton will be co-RDs for this event
- They will think up a new name that is simpler to say
- They will add a 5K, and change the half-marathon to 20.24 in 2024 (going back to its roots of changing the distance to be the same as the year)
- Based on changing the half-marathon, there was some discussion about how this would effect the "Half-Marathon Challenge" starting in 2024, and it was decided to change the "Half-Marathon Challenge" to a "10-Mile Plus Challenge"
- After some discussion it was decided to hold this event on the "first Saturday of January" (not always on New Year's Day). This means the event will be on January 6, 2024

Hagg Mud 25K & 50K - February 17 & 18, 2024

- Dates were confirmed
- We have 3 people who volunteered to RD this event, Ryan Bourdo, Luke Fluegel, and Helen Thurlow. Also, Todd Jansen and Teri Smith (both former RDs) have agreed to mentor them. Tracy will send out a list of all RDs to the board after the meeting

Champoeg 10K, 20K & 30K - March 2, 2024

- The date was confirmed
- Helen Thurlow agreed to RD this event, with Mark Barrett, Alan Cabelly, and Valerie Pratt all agreeing to be “assistants”
- There was some discussion about dropping the 30K, but it was determined instead to keep the 30K, drop the half-marathon, and add the 20K back in (it was replaced by the half-marathon a while ago). This way it could be marketed as the 10K, 20K, 30K event, and the 20K could still be part of the 10-Mile Plus challenge.
- The 30K could also possibly be a “state championship?”

Vernonia Marathon & Half-Marathon - April 14, 2024

- The date was confirmed
- Mark Barrett will RD, with Bonny Benton assisting
- Mark is adding a 4-person relay to the event

Hagg Lake Road 5K, 10K and 10.5 miles - May ??, 2024

- Mark needs to talk to the rangers to confirm which day would work best. He wants to move it from the first week in May (when it has traditionally been held) due to too much competition. Possibilities include moving it to Memorial Day, or simply a little earlier in the month
- Mark Barrett and Helen Thurlow will co-RD the event
- The start may be moved because the rangers want to keep boat ramp C for fishing. A possible starting area could be “Bobcat Cove”
- The distance of the run around the lake depends on if we can start on the road, or if we have to start in the parking area (10.4 miles if we start on the road, 10.5 miles if we start in the parking area)

Summer Solstice 5K - Thursday, June 20, 2024

- Tentative date is June 20, 2024, but this could change depending on where it ends up being held
- Daniel Brewer is a tentative RD, but if the event is moved to a Saturday, he can't be there. We will try and find other people to assist
- This is being moved from the Zoo due to cost (it lost too much money the last 2 years), and the board would like it to return to its roots of being a more low-key event
- Ruth Green confirmed that she would not like this event to be named after Dave Green
- Possible locations include Cook Park, Tualatin Park, Pier Park, and Blue Lake. If we held it at Blue Lake, because it is only a 5K we could probably keep the entire race inside the park, and not have to go out on the roads like we did for the Blue Lake runs
- Several people heard the park was closed due to maintenance, but others heard it was just the lake, not the entire park. Helen Thurlow volunteered to look into Blue Lake park as a location.

Garlic Festival 5K, 10K and Half-Marathon - August 3, 2024

- The date was confirmed. This moves the event to the week before the actual festival on August 10, 2024, but would allow us to keep the roads open longer (since they wouldn't close for the parade). It also allows us to move the event back to its original location, with parking and the old routes
- Hal Brockman agreed to RD this event, with Alan Cabelly assisting, but we still need to find more RDs
- There was some discussion about the original idea of partnering with Garlic Festival, and how we could partner with some other festivals instead, but the consensus was that this was a large event with a good following, and we would try to keep it. We could possibly team with other festivals in the area for new races in the future

Best Dam Run 10K & Half-Marathon - September 14, 2024)

- The date was confirmed
- Mark Barrett agreed to RD, but would like others to help. We will try and recruit more RDs (note, after the meeting Tracy Reisinger spoke with Suzie Curtis, who volunteered to be a co-RD with Mark)

Dual Duel 10-Mile Relay - July 23, 2024

- The date was confirmed after Daniel requested it be moved from October. It will be held in the evening (which is traditionally when it was held prior to this year)
- Daniel Brewer agree to be RD

Turkey Trot 4-Mile Fun Run - November 28, 2024

- Mark Barrett, Dave Cook, and Hal Brockman will co-RD, with Jeff Wehrman assisting
- This is an "all hands on deck" event, so everyone who can is expected to assist

Race Director Workshops - May 6 & October 6, 2024

- Dates were confirmed
- Tracy and Julia Reisinger will coordinate these events
- The workshops will be held at the Beaverton library

Member Awards/Volunteer Appreciation Banquet - January 27, 2024

- Date was confirmed
- Tracy and Julia Reisinger will coordinate the event
- We are looking for a venue now

Member/Volunteer Picnic - July 4, 2024

- Date was confirmed
- Tracy and Julia Reisinger will coordinate this event
- We need a location

Annual Membership Meeting - January, 2024

- After some discussion, it was decided to hold the annual membership meeting during the standard January board meeting (either in person, or virtually, or both). This keeps it separate from the award banquet and the member picnic, and keeps them simply fun events with no business)
- If elections are held in December, this meeting could introduce the new board to members
- We will make it very clear that all members are welcome to attend and participate

Other Race Items Discussed

- Magnet of 2024 Schedule: We will order the magnets once all dates are finalized, and hand them out at TT and send to all members
- Race Checklist: Tracy Reisinger will email this to all RDs. It can be customized for each event
- Permits Calendar/Contact List: Tracy Reisinger would like to create a “permits” calendar with a list of all ORRC events, and the permits each one needs, with the contact information for each permit. Not sure when this will be accomplished
- Walking Category at Events: There was a discussion about whether to continue offering separate walking categories (with awards) at our events. Pros are that it encourages walkers to come to our events. Cons are that it makes for a lot of extra awards, and people get confused when registering (we had to switch people who were obviously runners from the walking category). Discussions included reducing the number of awards given to walkers since there are fewer of them, and not giving awards but keeping the course open longer and ensuring walkers get the same swag/food at the end as the earlier runners. In the end it was determined that RDs can make this decision for what is best for their event.
- Better Communication About “Cupless” Events: Alan Cabelly and others noted there were several complaints at Garlic about ORRC’s “cupless” policy, and it was agreed we need to discuss this at a future meeting to determine how best to proceed (increase communication, instructions?)

Website Transition

Tracy Reisinger summarized what is going on with the “old” (current) and “new” (unfinished) website

- Judy West volunteered to review the two sites, and got overwhelmed and discouraged because it was such a big project, with the old website not being updated, and new website full of errors
- Tracy contacted Amanda Volk (our graphic designer who works on our e-newsletters), and got a bid to have her work on both websites. It would cost about \$2,900 and take her until November to try and convert the old website to the new one.
- Charissa Yang brought up some valid questions about what we hope to accomplish with the new website, and why we are moving from the old one
- Board members thought the old website was fine, and weren’t eager to continue with the project

- Tracy suggested we “cut our losses” with the new website. We would pay Nyssa (the webmaster working on the project) what we owe her, and work on getting the old website up to date. The board agreed on this and Tracy will inform Nyssa and Amanda of our decision

Election

- Tracy Reisinger is researching how to hold elections online
- The election in December will have candidates names, photos, and short bios
- We hope to have an online forum/virtual meeting to “meet the candidates” in November
- Tracy will contact Jean at RRCA to confirm the online election complies with RRCA’s rules

Transition with Old Board Members

Daniel Brewer reminded everyone that the deadline for contacting prior board members for assistance is in 3 days. He recommended everyone who needed to, to follow up with their predecessor to make sure nothing gets missed

Future RD Meeting

Mark Barrett would like to schedule an RD meeting in September with all the new RDs. Tracy will get him a list of names and contact information

Comments from Attendees

- Nicki Halin is interested in helping as an RD. She lives in Dallas. She likes the idea of family discounts, and an increased member discount
- Bill Hood is interested in helping as an RD, but has too much going on currently to do so. He will volunteer in other ways for now, and perhaps later in the year he can be an “assistant”. He thinks a cool idea for a race would be a “Full Moon Half” where we hold an evening race, and finish when the full moon pops up.
- Bill Hopkins is experienced with web development. He also volunteers as an event photographer with Lester

Topics for Next Board Meeting

- Best Dam Run Recap
- Upcoming Events
- Increase Member Discount
- Cupless Policy

Schedule Next Meeting

The next meeting will be Tuesday, September 19, 2023 at 7:30pm

The meeting concluded at 9:00pm